



POSITION OVERVIEW: Director of Programs

HOPE 4 Youth is a nonprofit organization head quartered in Coon Rapids, providing pathways to end homelessness in our community. We focus on four key areas: (HOPE)

- Housing
- Outreach
- Prevention
- Education/Employment

The Director of Programs reports to the Executive Director and provides leadership and oversight of all HOPE 4 Youth programs and services to teens and young adults. The person in this position will be part of a talented and collaborative team of leaders, attend Board meetings and act as a senior level leader within the organization. Strong candidates for this position must have a proven record of accomplishment and commitment to diversity, inclusivity and experience working in diverse environments.

KEY RESPONSIBILITIES INCLUDE:

- Oversee all aspects of HOPE 4 Youth programs
- Ensure that programs are adequately staff and deliver high quality services
- Develop, implement and monitor program budgets and ensure fiscal compliance in partnership with the VP of Advancement and the HOPE 4 Youth Executive Director
- Assist in drafting program progress reports and developing and maintaining funder relationships
- Ensure that development and continued maintenance of the programs data systems and evaluation processes within all programs necessary to meet or exceed funder and organizational outcomes.
- Participate in community meetings and with program specific collaboratives with key external partners to ensure positive relationships between the HOPE 4 Youth and other youth serving organizations
- Represent organization when requested to major donors, media, neighborhood board etc.
- Attend and participate in HOPE 4 Youth Board meetings

QUALIFICATIONS:

- Combination of a minimum four-year degree in nonprofit management, social work or related field and 4+ years of progressive youth programming and knowledge and experience working with homeless teens and young adults.
- Four or more years in nonprofit management and leadership with the ability to lead and develop a team.
- Excellent verbal and written communication skills
- Attention to detail, excellent organizational and problem-solving skills
- Ability to problem solve that includes staff supervision and leadership development
- Experience leading a youth programs, preferably residential.
- Valid Driver's License and/or the ability to travel to locations within the HOPE 4 Youth service area

To Apply:

Please send a cover letter and resume to jstark@HOPE4YouthMN.org. Application deadline is Friday February 28th, 2020. Please contact John Stark at 763-323-2066 if you have further questions

HOPE 4 YOUTH is an Equal Opportunity Employer of all people regardless of gender, race, culture, religion, ethnicity, protected veteran status and/or disability.