



**Board of Directors  
Meeting Minutes October  
25, 2021**

**5:00-7:00 pm; Anoka County Sheriff's Office**

**Board Members Present:** Paul Lenzmeier, Stephen Nash, Don Phillips, JJ Slag, Stephen Spears, Anna VonRueden, Sue Woodward

**Board Members Absent:** LeAnn Matchen, Chris Warner

**Staff and Guests Present:** Angie Forsman, Brooke Limanen, Mark McNamer, Julie Orlando, LaChelle Williams

The meeting was called to order at 5:04 pm by Stephen Spears.

**Welcome and Intros**

JJ Slag was welcomed as the newest member of the board.

**Mission Moment**

Shared by Anna VonRueden.

**Approval of Agenda and Minutes**

**Motion** made by Steve Nash, seconded by Anna VonRueden, and passed unanimously to approve the agenda and August 2021 minutes.

**Executive Director Update**

LaChelle Williams shared HOPE 4 Youth's six-month vision. Our organization will be stabilized, our team will feel empowered, we will be sharing with the community and building relationships. The Strategic Plan that was approved in June 2021 will be operationalized.

LaChelle presented ideas on how to build a strong team.

- Need to ensure our workplace culture supports mission advancement and staff health.
- There needs to be transparency and information sharing.
- Clear expectations and accountability.
- Investigate case management loads.
- Benefits for staff, to include PTO, flex funds, IRA, etc.

The Financial assessment has been completed. Updated financial sheets were handed out to the board. Procedural improvements are being evaluated. Budget will be completed for the November 2021 board meeting.

The team is strong. We have a lot of talent, and we must retain the talent.

### **Board Development Nominating Committee Update**

An analysis has been done to assess our board needs. The areas of strongest need are HR and Marketing. The team has been encouraged to reach out to their networks to find possible interested individuals. An idea of having a youth member on the board was presented.

### **Finance Update**

Angie Forsman with MMC, presented the finance update. The leadership transition was costly but will not be an expense in the future. There is a new format to the financial data presentation.

LaChelle presented the financial forecast. A new forecasting document has been created.

### **Program Update**

Mark McNamer presented the program update. The number of youth served continues to remain steady. New partnerships with organizations such as Family Wise, ECMC, Career Force, YMCA and Chain of Lakes Church are being formed to help us meet the needs of the youth we serve.

HOPE Homes, previously its own program, is integrating into services provided by the Drop-In Center. The staffing at the drop-in center has been modified to address safety for staff and volunteers. There is a continued focus on one-on-one case management to better support the individual needs of our youth.

### **Advancement & Development Update**

Stephen Nash and Julie Orlando presented the Advancement update. There was a call to action for board members to attend the year end events, make donor thank you calls, and support HOPE 4 Youth staff.

Upcoming Events:

- Out of the Cold, November 1-18
  - Anoka County Sheriff's Office Nov 18, 4-8pm
- Give to the Max Day, November 18
- Annual Appeal
- Donor Appreciation Reception, December 9
  - Margie's Kitchen (Andover) 3-5pm

### **Representative Stephenson's Opportunity Update**

Government money is available that allows us to explore an opportunity to combine our Administrative offices and drop-in center with a possible location in Coon Rapids. Talks are in process to determine if this is a possibility.

**Open Business**

**Adjourn**

**Motion** to adjourn was made by Anna VonRueden, seconded by Steve Nash and Sue Woodard, and approved unanimously.

The meeting ended at 7:02 p.m.

Respectfully Submitted,

Brooke Limanen, Development & Administrative Associate

