
Drop-In Center Meal Donor Volunteer Position Description

Job Role: Drop-In Center Meal Donor

Purpose: Donate a meal for youth at the Drop-In Center, following required food safety guidelines.

Location: The HOPE 4 Youth Drop-In Center located at 2665 4th Ave, Anoka, MN 55303

Key Responsibilities:

- Provide a meal that can serve 14 – 16 total youth. Per food safety guidelines, all meals brought into HOPE 4 Youth need to be prepared in a licensed kitchen.
- There are three options:
 - Prepare a meal off-site in a licensed community kitchen
 - Cook purchased retail foods onsite. Must be unopened and labeled (ex: take and bake lasagna; retail meal items like Costco or Simek's; Cub foods deli items). Sandwiches can be prepared and put together on-site if you bring in the ingredients needed. Can cook meal onsite – Limited appliances.
 - Bring food from a restaurant
- Ideally includes a vegetarian or non-pork option.
- Dinner meal donations need to be received for prep by 4:30 pm. You may have access to the kitchen earlier if needed.
- Must follow all food safety measures as directed

Reports to: Volunteer Meals Coordinator

Time Commitment: Preference is at least once per month

Qualifications:

- A passionate believer in the mission of HOPE 4 Youth, to provide pathways to end youth homelessness.

Required Training:

- Complete the volunteer application process, including a background check.
- Read through safety guidelines on your own

Age Requirement: 24 years or older to serve on-site; all ages can help prepare meals in a licensed kitchen to be dropped off at HOPE 4 Youth. Multiple meals can be prepared in advance and brought in to be kept in our freezer for future meal service.

Dress Code: Comfortable clothing

Benefits:

- This position allows you to make a difference for youth experiencing homelessness.
- An opportunity to make a difference in your community and to connect with other caring volunteers.

