

## Drop-In Center Meal Server Volunteer Position Description

**Job Role:** Drop-In Center Meal Server

**Purpose:** Help prepare and serve a meal to youth visiting the Drop-In Center

**Location:** The HOPE 4 Youth Drop-In Center located at 2665 4th Ave, Anoka, MN 55303

### Key Responsibilities:

- Serve dinner for youth in small groups of 6 – 8 in our kitchen, following all food safety protocols
- Provide a welcoming and safe atmosphere for the youth
- Dinner: meal prep starting by 4:30 pm, with the meal served from 5 – 6 pm
- Plates, utensils, and cups are provided. Serving gloves must be worn at all times
- Any leftovers from the meal can be packaged, dated, and placed in the refrigerator to be served for lunches the next day. Please date the container and list the items inside. Containers are in the cabinet to the left of the serving area

**Reports to:** Mikaela Bartoo, Youth Services Coordinator, [mbartoo@hope4youthmn.org](mailto:mbartoo@hope4youthmn.org), 763.323.2033 ext. 108

**Time Commitment:** At least twice per month

### Qualifications:

- A passionate believer in the mission of HOPE 4 Youth, to provide pathways to end youth homelessness.
- Ability to communicate effectively with other volunteers and staff team members

### Required Training:

- Complete the volunteer application process, including a background check
- Read through the meal service protocols prior to first volunteer service time

**Age Requirement:** 24 years or older to serve on-site. Variances may be granted for families on a case-by-case basis

**Dress Code:** Comfortable clothing

### Benefits:

- This position allows you to make a difference for youth experiencing homelessness
- An opportunity to make a difference in your community and to connect with other caring volunteers

